



Quarterly Board of Directors Draft Meeting Minutes September 16, 2020

8:00 pm Eastern; 7:00 pm Central; 6:00 pm Mountain; 5:00 pm Pacific
(email jeanne@naefo.org to participate via video conference)

1. Meeting participants via Zoom, Establishment of Quorum, Regrets, and Announcement of Resignation
 - Candy McCullough, President
 - Bill Eckroth, Vice President
 - Cliff Avery, Texas State Director
 - David Burnett, Oregon State Director
 - Gerry Gustafson, Washington State Director
 - Orlanda Smith, Individual Director At-Large
 - Regrets: Bob Skaggs, Bruce Suenram, Barry Orth, Ken Schmalbeck
2. Call to Order: 5:00pm PDT
3. Recognition of Administration Staff and Guests Present
 - Monte Olsen, Executive Director
 - Jeanne Ernst, Administrative Assistant
4. Minutes from 5/30/20 Board of Directors Meeting were approved.
5. Remarks and Reports
 - Candy McCullough, President
 - Barry Orth, Secretary/Treasurer has resigned. He was also Chair of the Legislative Committee. Discussion of possible replacements and the option of separating Secretary/Treasurer into 2 positions. Nominations will be made at the 9/19 Annual Membership meeting.
 - Welcome to 2 new State Directors: Cliff Avery / Texas and Bruce Suenram / Montana.
 - Monte has met with Streamline and we have draft contract to discuss.
 - NAEFO's work has been appreciated this year and we've increased contacts for issues such as the sale of the T-Band and Covid-19 Federal Legislation.
 - We look forward to continued progress with the webinars we offer and have speakers who have committed to participating.
 - Traffic on our social media is steadily increasing.
 - She continues to encourage participation in SAFER and Assistance for Firefighters Grant review panels.
 - Monte Olsen, Executive Director (in addition to his written report) agreed with the importance of the issues in the President's report.
 - Jeanne Ernst, Administrative Assistant

- Year-to-date financial report was reviewed, and our fiscal year of January 1st to December 31st was clarified for new members.
6. Remarks in Addition to Reports at Membership Meeting
 - State of Missouri, Orlanda Smith will report at the Membership Meeting Saturday in Ken Schmalbeck's absence.
 - State of Montana, Bruce Suenram is deployed to the wildfires in California.
 - State of Texas, Cliff Avery: Their Legislature has not met since May 2019 and will not convene until January 2021. Mobile integrated healthcare is an important issue for them and reducing the cost of EMS services. Texas is divided into 335 Emergency Services Districts (ESDs) which can include fire and/or EMS.
 - State of Oregon, David Burnett: There are millions of acres on fire in Oregon going up the I-5 corridor.
 - State of Washington, Gerry Gustafson:
 7. Special Orders of the Day
 - a. The determination of having only one Director At Large was unanimously approved.
 8. Unfinished Business
 - a. Without corrections or changes, the Board approved the following Administrative Policies:
 - i. [*Procedure for Amending Bylaws Policy #2*](#)
 - ii. [*Appointment and Authority of Committees Policy #5*](#)
 - iii. [*Check Signing Policy #7*](#)
 - b. The Board unanimously approved the website marketing partnership and website hosting with Digital Deployment, Inc. dba Streamline.
 9. New Business
 - a. The Board agreed with the concept of special districts having a voice in Washington, DC, and encouraged Monte and Cliff to stay involved with the Nation Special Districts Coalition (www.nationalspecialdistricts.org) and report on the Coalition regularly at NAEFO meetings.
 - b. The Board approved a \$100 donation to FreeConferenceCall.com for NAEFO's many years of using their free conference calling services.
 - c. The Board discussed complimentary or discounted Associate Memberships, but will wait to see if the membership has any input on the topic at the upcoming membership meeting, before making any updates to:
 - i. Section 1 of Article II of the Bylaws (see Bylaws Standing Committee Report)
 - ii. [*Sponsorship Guidelines Policy #9*](#)
 - iii. [*Membership Dues Policy #10*](#)
 10. Standing Committee Reports
 - a. Bylaws

The Board approved proposing the following Bylaws amendments at the September 19, 2020 Membership meeting (red underlined text proposed to be added and red underlined struck out text proposed to be removed):

- i. Paragraph (a) of Section 2 of Article IV, which states, "The total number of State Directors may not exceed twice the number of State Members." (NAEFO currently has 4 State Members, which would limit the size of the NAEFO Board of Directors to 8) versus Section 11 of Article IV (which says the size of the NAEFO Board of Directors right now would be 9);
 - ii. Section 11 of Article IV, which states, "The Immediate Past President and Officers shall be ~~an~~ ex-officio, voting members of the Board of Directors."; and
 - iii. Section 1 of Article II, which states, "There are four (4) classes of members and membership will be granted upon approval by the Board of Directors and receipt of any required payment by the Corporation of membership dues."
- b. Communication, Chair Bill Eckroth
- The Board discussed Facebook page updates and postponed discussion on tri-fold brochures until in person conferences resume.
- c. Conference and Education, Chair Candy McCullough
- i. There is a new NAEFO webinar web page: www.naefo.org/webinars.
 - ii. The Board approved September 20th-21st, 2021 as the dates for the 2021 Conference.
- d. Legislative
- i. The Board heard updates on the Special Districts Provide Essential Services Act (S. 4308/H.R. 7073).
 - ii. The Board approved support of the Don't Break Up the T-Band Act (S. 2748/H.R. 6800); however, the motion to support the Act was rescinded to allow members time to be better informed.

11. Announcements

- a. Annual Membership Meeting: September 19, 2020 at 12:30pm Eastern, 11:30am Central, 10:30am Mountain, and 9:30am Pacific

12. Date and Time of Next Meeting

- a. Subject to change, the Board approved its next quarterly meeting to be held on December 12, 2020 at 9:00 am Pacific, with the following agenda items:
 - i. *2021 Budget Approval*
 - ii. *Review of Administrative Policies*
 1. [Credentials Policy #4](#)
 2. [Protection of Records Policy #6](#)
 3. [Event Cancellation Policy #8](#)

13. The Board adjourned at approximately 6:30 pm Pacific.