



Quarterly Board of Directors Meeting Agenda

December 12, 2020

Noon Eastern; 11:00am Central; 10:00am Mountain; 9:00am Pacific

(email jeanne@naefo.org to participate via video conference)

1. Establishment of Quorum and Regrets
 - o Candy McCullough, President
 - o Robert Skaggs, Vice President and Past President
 - o David Burnett, Secretary and Oregon State Director
 - o Ken Schmalbeck, Treasurer and Missouri State Director
 - o Bruce Suenram, Montana State Director
 - o Cliff Avery, Texas State Director
 - o Gerry Gustafson, Washington State Director
 - o Orlanda Smith, Individual Director At-Large
2. Call to Order
3. Recognition of Administration Staff and Guests Present
 - o Monte Olsen, Executive Director
 - o Jeanne Ernst, Administrative Assistant
 - o Cole Karr, National Special Districts Coalition
4. Approval of Minutes from September 16, 2020 Meeting
5. Remarks and Reports
 - o Candy McCullough, President
 - o Monte Olsen, Executive Director
 - o Jeanne Ernst, Administrative Assistant
 - Year-to-date financial report
6. Remarks in Addition to Reports at Membership Meeting
 - o State of Missouri, Ken Schmalbeck
 - o State of Montana, Bruce Suenram
 - o State of Texas, Cliff Avery
 - o State of Oregon, David Burnett
 - o State of Washington, Gerry Gustafson
 - o Additional States, Orlanda Smith and anyone from any other states present
7. Special Orders of the Day
 - a. Proposed 2021 Budget

8. Unfinished Business

- a. Final Review of Administrative Policies
 - i. [Sponsorship Guidelines Policy #9](#)
 - ii. [Membership Dues Policy #10](#)

9. New Business

- a. Welcoming new members
 - i. Individual members
 - ii. State association members
- b. Review of Administrative Policies
 - i. [Credentials Policy #4](#)
 - ii. [Protection of Records Policy #6](#)
 - iii. [Event Cancellation Policy #8](#)

10. Standing Committee Reports

- a. Bylaws, Chair Ken Schmalbeck
 - i. Honorary Memberships
- b. Communication, Chair Bill Eckroth
 - i. Facebook page updates
 - ii. Tri-fold brochures and banners for conferences
- c. Conference and Education, Chair Candy McCullough with support from Mark Kreutzer
 - i. Webinars (see NAEFO webinar web page: www.naefo.org/webinars)
 - ii. Conference Dates September 20th-21st, 2021
- d. Legislative, Chair vacant
 - i. [Current Federal Legislation](#)
- e. Membership, Chair vacant
- f. Sponsorships, Chair Candy McCullough

11. Announcements

- a. None known

12. Date and Time of Next Meeting

- a. Next Quarterly Meeting: March _____, 2021 at Noon Eastern; 11 am Central; 10am Mountain; 9:00 am Pacific

13. Review of Action Items, Jeanne Ernst, Administrative Assistant

14. Adjournment