



Quarterly Board of Directors Meeting Agenda

June 5, 2021

Noon Eastern; 11:00am Central; 10:00am Mountain; 9:00am Pacific

Board Room

Travis County Emergency Services District Number 2

203 East Pecan Street, Pflugerville, TX 78660

(email jeanne@naefo.org to participate via video conference)

1. Establishment of Quorum and Regrets
 - Candy McCullough, President
 - Robert Skaggs, Vice President and Past President
 - David Burnett, Secretary and Oregon State Director
 - Ken Schmalbeck, Treasurer and Missouri State Director
 - Bruce Suenram, Montana State Director
 - Cliff Avery, Texas State Director
 - Gerry Gustafson, Washington State Director
 - Orlanda Smith, Individual Director At-Large
2. Call to Order
3. Recognition of Administration Staff and Guests Present
 - Monte Olsen, Executive Director
 - Mark Kreutzer, Education and Conference Committee Member
 - Jeanne Ernst, Administrative Assistant
4. Approval of Minutes from Previous Meetings
 - March 13, 2021
 - April 10, 2021
5. Remarks and Reports
 - Candy McCullough, President
 - Monte Olsen, Executive Director
 - Jeanne Ernst, Administrative Assistant
 - Year-to-date financial report

6. Remarks in Addition to Reports at Membership Meeting

- State of Missouri, Ken Schmalbeck
- State of Montana, Bruce Suenram
- State of Texas, Cliff Avery
- State of Oregon, David Burnett
- State of Washington, Gerry Gustafson
- Additional States, Orlanda Smith and anyone from any other states present

7. Unfinished Business

- How to welcome new members
 - i. Individual members
 - ii. State association members
- Review of Administrative Policies
 - i. [Event Cancellation Policy #8](#)
 - ii. [Website Privacy Policy](#)

8. New Business

- Number of 2021-2022 Directors at Large (for election at Annual Meeting)
- Representation and attendance at upcoming state association conferences:
 - i. Florida
 - ii. Texas
 - iii. Montana
 - iv. Utah

9. Standing Committee Reports

- Bylaws, Chair Ken Schmalbeck
- Communication, Chair Bill Eckroth
 - i. Website updates
 - ii. Facebook page updates
 - iii. Tri-fold brochures and display banners for conferences
- Conference and Education, Chair Candy McCullough with support from Mark Kreutzer
 - i. Webinars (see NAEFO webinar web page: www.naefo.org/webinars)
 - ii. Conference and Annual Meeting: September 20th-21st, 2021

- Legislative, Chair David Burnett
 - i. Current Federal Legislation:
 1. [Congressional Fire Services Institute](#)
 2. [International Association of Fire Chiefs](#)
 3. [National Volunteer Fire Council](#)
 4. [National Association of Emergency Medical Technicians](#)
- Membership, Chair vacant
- Sponsorships, Chair Candy McCullough

10. Announcements

- [Florida Association of Special Districts Annual Conference](#) at Orlando on June 16th-17th
- [Illinois Association of Fire Protection Districts Annual Conference](#) at Champaign and virtually on June 24th-26th
- [Missouri Association of Fire Protection Districts Annual Conference](#) at Lake of the Ozarks on June 25th-26th
- [Texas State Association of Fire and Emergency Districts](#) Annual Conference at Fort Worth on September 16th-18th
- [Montana Fire Trustee Association](#) Annual Conference in Butte on October 1st-3rd
- [Washington Fire Commissioners Association](#) Annual Conference in Tulalip on October 21st-23rd
- [Utah Association of Special Districts Annual Conference](#) on November 3rd-5th at Provo
- [Oregon Fire District Directors Association](#) Annual Conference in Ashland on November 4th-6th
- [Idaho State Fire Commissioners Association 40th Annual Conference](#) at Boise on March 24th-26th, 2022
- Emails sent inquiring about upcoming conferences for Arizona and New Jersey

11. Date and Time of Next Meeting

- Next Quarterly Meeting: September __, 2021 in Las Vegas, Nevada at __ Eastern; __ Central; __ Mountain; __ Pacific

12. Review of Action Items, Jeanne Ernst, Administrative Assistant

13. Adjournment